

WSWRA Board of Directors Meeting Agenda
April 29, 2020
10 a.m.
Conference Call

1. Call to Order
2. Additions or Deletions to Agenda
 - a. None
3. Approve Minutes
 - a. Travis will provide minutes for the February and April meetings prior to the May meeting.

Old Business

1. Secretary/Treasurer Transition Update (Eric)
 - a. Eric Graney, Travis Evans, and Craig McOmie provided an update on the Sec/Treas transition. Travis and Craig visited with Cindie two weeks ago and she agreed to provide the audit by now. Eric notified Board that he (and Cindie) are on the savings and checking account as a signature. Still haven't received books, checks, debit card, account summaries, etc. Travis will send a formal email with a date in a last ditch effort to get books as well as the inventory of "stuff" she has. Craig recommended a storage unit for most of the stuff. Suggested IME store the computers/electronics (IME can do).
 - b. Board suggested we reach out to CPA in Powell to get audit materials. Contact data below. Travis or Eric Will reach out to the CPA.
 - i. Attention: Nathan D. Keefer, Cpa, Mba
Whittle, Hamilton & Associ., P.C.,
Certified Public Accountants
P.O. Box 801, Powell, WY 82435
2. Conference
 - a. Sponsorships (Andy)
 - i. Andy discussed the status of sponsorships. Andy has about \$7,500 in commitments to date.
 - ii. Craig provided Board & Beau a list of last year's sponsors after the meeting. Board members were asked to update contact information on the list and suggest other sponsors for the conference.
 - iii. Board members were asked to let Andy know if board members have existing relationships with sponsors as he could use your assistance reaching out to potential sponsors.
 - b. Speakers (?)
 - i. Topic Suggestions from last year - see following page
 - ii. Greg Piburn – [Leaders Edge Consulting](#)
 - iii. Animal composting – Craig
 - iv. HD Concrete Floors
 - v. Kathy Hall – If You Don't Measure It, You Can't Manage It

- vi. Discuss keynote speakers. Board agreed to increase efforts. Last year's speaker fee was \$600. Several board members mentioned \$2500 has been paid in the past. Potential keynotes could focus on dead animal composting, leadership, or an operations topic (litter control). A suggestion was made to find a local Keynote due to potential traveling issues because of COVID.
- vii. A call for speakers will be issued by the end of next week (May 8) via Mail Chimp. Travis will work with Beau to refine the suggested list of topics generated from last year's conference feedback.
- c. Registration (Beau)
 - i. Beau presented work he has done on Eventbrite. Beau sent out a link for the Board to review.
 - ii. Discussion on COVID and the need to have dates from Clarion in order to cancel, if necessary.
 - iii. Discussion on pushing out the Eventbrite to members, non-members, surrounding states that have similar organizations.
- d. Venue (Craig)
 - i. Discussion by Travis and Craig on Clarion. Communication and organizing at Clarion has not be good. Craig will follow up again. Craig and Travis mentioned that Cindie had reserved space at the Event Center. Also discussed staff at the city or county tourism department was available to help. Cindie would like WSWRA to tour the City's new facility. Need to find out how late in the summer Clarion will allow a cancellation for the event and for food for those who cancel late.
- e. Pig Roast
 - i. Craig plans on holding the pig roast at the Clarion this year to reduce logistics associated with holding it at another venue.
- f. Tours
 - i. Cindie would like WSWRA to tour the City's new facility.
- g. Other Conference Discussions
 - i. Discussion on getting SWANA credits as a marketing tool for the conference. Someone was going to reach out to SWANA?

New Business

1. Contingency Plan
 - a. Discussion was held regarding our contingency plan if the conference needs to be canceled. It was discussed to continue monitoring the situation and evaluate holding the conference at each monthly meeting.
 - b. Discussion was held about possibly holding a virtual conference in the event we cannot hold the conference in August
2. Next Year's Conference - Saratoga
 - a. Coordinate w/ Host Community/Solid Waste District
 - i. Travis asked Beau to follow up with Saratoga in preparation for next summer's WSWRA conference. Consensus (I believe) was the 3 week in August?
3. CDW Guidance Review

- a. Travis noted that WDEQ had asked WSWRA to provide feedback on the updated construction and demolition waste guidance. Craig has Andy's feedback. Travis asked the board to provide feedback by the end of next week. Craig noted that WDEQ does not intend to solicit feedback from the general membership.

Reports

1. Executive Assistant Report
 - a. Beau provided an update on monthly newsletters.

Next Meeting

1. Next Meeting (conference call)
 - a. Beau will coordinate a call in mid-May

- **Potential Conference Topics**

- SWANA MOLO
- Recycling equipment
- LF GPS and integrating it into LF operations
- Cell construction and closure
- International view of recycling/politics and economics
- Lessons learned
- Composting
- Highlight small landfill closures
- Remediation program
- Tire recycling
- Funding mechanisms for recycling facilities
- How to increase efficiency while reducing cost
- Transfer stations x 2
- Safety
- Handling diseased animals
- PFAS
- Animal waste
- Recycle markets
- Recycling best practices
- Motivational speakers and leadership
- Future of industry
- Equipment
- Regulatory
- Education
- HD Concrete Floors
- Personnel
 - Hiring challenges
 - Wage discussions