



## WSWRA Board of Directors Meeting Minutes

August 5th 2020

10 a.m.

Conference Call

1. Call to Order
  - a. Travis, Craig, Andy, Eric, Heather, Beau, Jerry.. Andy was on time for the meeting!  
Quorum Established 10:03 am. Travis coordinated the meeting.
  
2. Approve Minutes
  - a. Travis: July Minutes
  - b. Motion - Heather July Minutes
  - c. Second - Andy
  - d. For - All
  
  - e. Travis: June Minutes
  - f. Motion - Eric June Minutes
  - g. Second - Craig
  - h. For - All

### Old Business

1. Treasury Report - Eric
  - a. Had a question on checks for sponsorships, one check retained. What are we doing with the check.
  
2. Sponsorship Report - Travis
  - a. Options
  - b. Heather, give sponsors the option to pay now and two years or refund.
  - c. Andy, Refund and give credit on our website with unknowns.
3. Motion, Jerry. The sponsorship members to be reached out and have the option to pay for this year or hold off for next year.  
Heather - Second. In favor: All.
  
4. Membership Renewals Discussion:
  - a. Do we charge a renewal for 2020? Heather suggested a discounted membership
  - b. Charge the full membership and promote the website and the online webinars.
  
5. Speakers and Webinars:
  - a. Need to have webinars scheduled beforehand. One per month, or 2 quarterly - Max.
  - b. Reach out to speakers and set up one per month and sign up for Saratoga 2021. Include CEU's for Swana credits.
  - c. Beau to create a letter to speakers asking for webinars and send to the board for approval.
  - d. Send survey results out to membership?



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### New Business

6. Voting / Membership Meeting
  - a. Heather is not going to renew, due to changing roles and is spread thin. City / County.
  - b. Jerry, will run again. At Large position.
  - c. Dennis, Cheyenne - unknown if he will be running. Diversion.
  - d. Jim Jensen's Open Seat. Recycling
  - e. Board President - Needs to be elected, Travis prefers not to run for a 2nd year.
  - f. Matt in Rock Springs Ray Lovato Recycling (Diversion) did throw his name in the hat via an email, Ron Taylor has expressed interest in a seat (City / County) - Beau to contact Ron and ask his commitment.
  - g. Do an email blast and state open seats. Doodle poll for elections?
  - h. Do the annual meeting virtually. Set up a call for this.
  - i. Members can only vote. Still need 50% for the vote to count. Send ballots with membership dues. Members need to vote and be active, it is imperative that the membership contributes to WSWRA. Add in an email invite.
  - j. Hold the same Meeting, Thursday as scheduled. August 20th. 11 AM. Send out agenda, elections and update on the conferences.
  - k. Zoom subscription, check on costs (beau). Needs to have a call in number.
  - l. Make a call list and distribute out to the board and contacts can call. Send to the Board asap so they can make calls to spark interest.
  
7. Executive Assistant Update / Saratoga Update, Beau:
  - a. Pricing discussion, talked about if there was a need to adjust how the pricing is for the 2021 conference. Consensus was to keep the same, since there was not many issues.
  - b. Rooms are tight, preplanning will be a must. Getting blocks of rooms set up.
  - c. Eventbrite is up and live.
  - d. Beau to research costs in Saratoga for costing
  - e. Motion Sign up for the \$20 per month Quickbooks Online, beau to purchase and bill WSWRA.
    - i. Eric Approve motion
    - ii. Heather Second
    - iii. all in favor.
  
8. Next Board Meeting:
  - a. Next board meeting should be around September 16th, 10:00 am. Conference Call.
  
9. Motion to Adjourn: 11:18 am
  - a. Motion - None
  - b. Second - None
  - c. All - In Favor. Meeting Adjourned.