

WYOMING SOLID WASTE and RECYCLING ASSOCIATION
Minutes of Regular Board Meeting – Conference Call
January 21, 2020

1. PRELIMINARY ITEMS:

- a. The regular meeting of the Wyoming Solid Waste and Recycling Association Board of Directors was held on the above date and called to order by President Travis Evans at 10:00am with the following people in attendance:

Board Members: Heather Overholser (present later in meeting), Craig McOmie, Dennis Pino, Travis Evans, Jim Jenson, and Eric Graney

Staff: No staff present

Guest(s): None

b. Review of Agenda

Travis reviewed the draft agenda with the Board, asking for changes or additions. Hearing no comments, the agenda was approved.

c. Prior Meeting(s) Minutes

Travis requested a motion to approve the November meeting minutes. Motion: Dennis Pino. Second: Jerry Hamel?. Motion carried 5-0

d. Treasurer's Report

Travis informed the Board that the Secretary/Treasurer had not completed a Treasurer's Report since the last Board meeting or for a period prior to the previous meeting. The reports will be reviewed at a later meeting.

2. OLD BUSINESS:

a. WSWRA Executive Director/Admin Assistant Update

Travis thanked Matthew Theriault, Jerry Hamel, Craig McOmie, and Heather Overholser for their assistance preparing the job description. He informed the Board he sent the job description to Ann Marie Taylor for her consideration on January 7th and spoke with her on 1/20/2020. Ann is interested in the position but cannot make a commitment until she learns more about a transition her company is undergoing currently. Travis and Jerry Hamel will reach out to Ann next week to discuss the position.

Travis and Jerry will also reach out to Beau Peck to discuss the position. Questions were raised regarding travel costs for Beau to support the organization. The Board was assured by Jim Jensen that Beau would be able to incorporate board business with work travel to Wyoming and would not impact costs.

Travis and Jerry will provide the Board an email summary and recommendations after they visit with both candidates.

3. NEW BUSINESS:

a. Current Secretary/Treasurer Transition

Travis updated the Board on his efforts to contact Cindie Langston in order to transition her files and duties to Eric Graney. Travis has not heard from Cindie.

Discussions: Craig McOmie and Jerry Hamel offered to stop by her office next week if Travis cannot reach her via phone this week to expedite the transition. Travis suggested including Eric Graney in a meeting in order to expedite the transition.

b. Conference: Discussion as held regarding the annual conference. Board members agreed that the venue, sponsors, and speakers need to be finalized by June. Travis has a draft checklist started that lists the action items for pre-conference and conference activities. Travis will share the checklist with the board and request Board members provide input and sign up to assist with conference planning and execution.

i. Sponsorships

1. No Discussion

ii. Speakers:

1. Heather will provide the Board the list of potential topics for the conference prior to requesting abstracts.
2. Craig will reach out to a professor at Cornell University to see if she is available to conduct an animal composting seminar. Estimated cost is \$1,200. The board agreed it would be prudent to have Craig reach out to the professor.
3. Travis mentioned he had been contacted by a potential Keynote speaker, Greg Piburn. Attached to the minutes is his information.
4. Other potential topics include HD Concrete Floors, Cathy Hall – If You Don't Measure It, You Can't Manage It

iii. Registration

1. No Discussion.

iv. Pig Roast

1. No Discussion.

v. Publicity

1. No Discussion

vi. Venue

1. Craig McOmie reported he has reached out to the Clarion several times. Craig will contact their General Manager to see if they can host the conference. Craig will also reach out to the Ramkota to check their availability.

vii. Tours

1. No Discussion

4. OTHER BUSINESS

- a.** The Board agreed that after the February Board meeting, and membership update will be sent to the membership to thank Cindie for her service and request topics for the conference.
- b.** Jerry asked if there was any upcoming legislation that we need to be aware of for the upcoming budget session. Craig noted that the only bills are the LRP and C&TP bills which are routine.

- c. Jerry Hamel led a discussion regarding a statewide tipping fee and permit fees. After much discussion, it was agreed that it is worth evaluating, and Craig and Jerry will meet to determine if it is a feasible topic to present to membership.
- d. Travis informed the board that WDEQ is updating the Construction and Demolition Landfill waste screening guidelines. Suzanne Engels asked if the board would be willing to review the proposed changes and send it to our membership for comment.

5. Next Meeting

Travis suggested the next meeting be conducted via conference call to finalize the Executive Assistant position and discuss conference topics. The group decided to have the next meeting February 4, 2020 at 10 a.m., via a conference call. This was changed to 11 a.m. per Heather's request.

6. Adjournment

?? made a motion to adjourn the meeting at 10:45 a.m. ?? seconded the motion. **MOTION CARRIED**

Attachments