



WSWRA Board of Directors Meeting Minutes

June 18th 2020

11 a.m.

Conference Call

1. Call to Order
 - a. Jerry, Craig, Andy, Eric. Travis was out at a pre bid meeting and was unable to attend, and Heather was traveling and was unable to attend. Quorum Established 11:20 am when Andy was able to join the call. Jerry coordinated the meeting.

2. Approve Minutes
 - a. Jerry - Add as attending January meeting.
 - b. Motion - Craig
 - c. Second - Andy
 - d. For - All

New Business

1. Treasury Report - Eric
 - a. Review Financials, no major changes from previous meetings.
 - b. Cindy has been removed from all bank accounts, and the transition of the accounts has been completed fully.
 - c. Quickbooks, discussed doing the desktop version of quickbooks versus the online version. Cost is about \$400 per year. Justification is a possible decrease in the yearly fee from the accountant, and overall better organization.
 - i. Motion to go with the Online version of quickbooks, and not the desktop version.
 - ii. Motion - Craig
 - iii. Second - Eric
 - iv. Beau will start the setup process and get with Eric for a credit card to set up purchase and automatic renewals.
 - v. January 01 Calendar year start date will be used as our fiscal year.

2. Sponsorship Report - Andy
 - a. Update on Sponsorships for the Conference
 - i. \$15,900.00 currently. Most everyone major has signed up to attend, and we are doing well on sponsorships.
 - ii. Delegated who is contacting remaining potential sponsors.

3. Board Email Addresses
 - a. Discussion on sending out a list of updated email addresses for the board. Some addresses are out of date. Jerry uses the Pawnee address now, and Craig has a few old ones that pop up. Beau will update and send out when completed.



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4. Annual Conference Update:
 - a. Deadline in the Sand is August 1st to Cancel the Event (with the event center). Board agrees that July 15th needs to be the final decision deadline to go forward or cancel. Preferably earlier.
 - b. Current State limit is 250 persons max per event, we will be under the attendance limit but could see a change if virus numbers continue to climb.
 - c. Need to update all language on website and ticketing platform to include "what if language due to coronavirus".
 - d. Board recommends making a Poll to the Membership to ask questions about canceling the conference or alternatives. This should be made immediately. Beau will rush to get out the survey, and will send out to the board for review before publishing.
 - i. Board will review results on the next board meeting.
5. Next Board Meeting:
 - a. Next board meeting should be around July 1st or close to. Conference Call. Beau will send out a Doodle poll to discuss times that the board is available to meet
6. Motion to Adjourn
 - a. Jerry - Motion
 - b. Andy - Second
 - c. All - In Favor. Meeting Adjourned.